

CABINET MEMBER ROLES

Leader	
Role Purpose	<ul style="list-style-type: none"> • To be responsible for the Council's overall strategy and budget setting and monitoring. • To provide clear political leadership both within and outside the County Council to help advance all of the County Council's key outcomes. • To create effective internal and external relationships with key organisations both within Staffordshire, nationally and internationally. • To win new resources for Staffordshire to deliver the vision of a connected Staffordshire, where everyone has the opportunity to prosper, be healthy and happy • To be accountable for the development and delivery of the county council strategies and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet. • To appoint and hold Cabinet colleagues to account as they ensure accountability within their commissioning/service areas including that financial and operational performance in those areas meets the requirements of the Corporate Plan, Business Plan and the Medium Term Financial Strategy (MTFS). • To hold Cabinet colleagues accountable for the delivery of the appropriate key projects/programmes including the delivery on time and budget and meet the requirements of the Corporate Plan, Business Plan and the MTFS. • To be the County Council's representative on the Local Enterprise Partnership • To Chair meetings of the Cabinet • To represent, or appoint a representative of, the County Council on a range of outside bodies both within and outside of Staffordshire. • In consultation with the Chief Executive, to appoint (and/or remove) officers and members (as appropriate) to act as Directors on Boards of companies of which the County Council is a member or is to be a member.
Key External Relationships	<ul style="list-style-type: none"> • Public sector bodies • Business locally, nationally and internationally as appropriate
Key Internal Relationships	<ul style="list-style-type: none"> • Cabinet • Shadow Cabinet • Senior Leadership Team
Strategic Responsibilities	<ul style="list-style-type: none"> • Development and implementation of Council's Strategic Plan
Project Responsibilities	<ul style="list-style-type: none"> • Overseeing all key projects through Cabinet and Cabinet Support members

Deputy Leader and Cabinet Member for Strategy, Finance and Corporate Issues

<p>Role Purpose</p>	<ul style="list-style-type: none"> • To deputise for the Leader in his absence and at other times as agreed with the Leader. • To provide clear political leadership both within and outside the County Council to help advance all of the County Council’s key outcomes. • To create effective internal and external relationships with the organisations listed below to help advance the outcome. • To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet. • To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Corporate Plan, Business Plan and the MTFS. • To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Corporate Plan, Business Plan and the MTFS. • To approve business cases developed for the Council and any joint projects/programmes listed in the Penda Property Partnership Plan with the exception of those projects exceeding £2 million and identified in the Plan as ‘Reserved Matters’ thus requiring the approval by full Cabinet. • In consultation with the Director of Finance and Resources, to approve any new projects for inclusion in the Penda Property Partnership Plan where an immediate opportunity presents itself that supports delivery of the Strategic Outcomes subject to the investment from the County Council being below £10 million. 	
<p>Key External Relationships</p>	<ul style="list-style-type: none"> • Staffordshire Strategic Partnership • HM Treasury, Department for Communities & Local Government District & Borough Councils • Entrust 	<ul style="list-style-type: none"> • Capita (Procurement Partner) • Strategic Property Partner
<p>Key Internal Relationships</p>	<ul style="list-style-type: none"> • Director of Finance & Resources • Director of Strategy & Customer Services • Director of Democracy 	<ul style="list-style-type: none"> • Law & Transformation • Appropriate Shadow Cabinet member/s
<p>Strategic Responsibilities</p>	<ul style="list-style-type: none"> • Development and implementation of Corporate Strategy • Business Plan and MTFS 	<ul style="list-style-type: none"> • Development of Localities Strategy
<p>Operational Responsibilities</p>	<ul style="list-style-type: none"> • Strategy & Policy • Insight • Customer Services • Communications • Finance • Strategic Property • Human Resources 	<ul style="list-style-type: none"> • IT • Procurement • Member and Democratic Services • Legal • Transformation • Organisational Development.

Project Responsibilities	<ul style="list-style-type: none">• Localities• Strategic Property Partner• Core+	<ul style="list-style-type: none">• Customer Integration• People System Replacement
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Cabinet Member for Health, Care and Wellbeing

Role Purpose	<ul style="list-style-type: none"> • To provide clear political leadership both within and outside the County Council to help advance the County Council's key outcome of developing a Staffordshire where everyone can benefit from improved Health & Wellbeing. • To create effective internal and external relationships with the organisations listed below to help advance the outcome. • To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet. • To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Corporate Plan, Business Plan and the MTFS. • To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Corporate Plan, Business Plan and the MTFS. • To be the co-chair of the Staffordshire Health & Wellbeing Board and ensure that the views of the County Council are influential in the work of the Board. <p>In order to effectively discharge this agenda, the Cabinet Lead Member will be assisted by two Cabinet Support Members - Cabinet Support Member for Wellbeing, Prevention & Public Health and Cabinet Support Member for Wellbeing and Public Health.</p>	
Key External Relationships	<ul style="list-style-type: none"> • Staffordshire Health & Wellbeing Board • Health Commissioners & Providers across Staffordshire • Department of Health • NHS England 	<ul style="list-style-type: none"> • Public Health England • National Health Trust Development Agency • Monitor • Care providers
Key Internal Relationships	<ul style="list-style-type: none"> • Deputy Chief Executive & Director of People • Director of Public Health • Consultant in Public Health (Commissioner in Public Health) 	<ul style="list-style-type: none"> • Commissioner for Care • Appropriate Shadow Cabinet member/s
Strategic Responsibilities	<ul style="list-style-type: none"> • Development and implementation of Health & Wellbeing strategy • Development of strategy to foster closer integration with Health commissioners. 	
Operational Responsibilities	<ul style="list-style-type: none"> • Delivery of Better Care Fund and integrated commissioning • Accountable through Cabinet Support Members for other Health & Wellbeing related operations. 	
Project Responsibilities	<ul style="list-style-type: none"> • Integrated Commissioning 	

Cabinet Member for Economy, Environment and Transport	
Role Purpose	<ul style="list-style-type: none"> • To provide clear political leadership both within and outside the County Council to help advance the County Council's key outcome of developing a Staffordshire where everyone can benefit from improved Prosperity. • To create effective internal and external relationships with the organisations listed below to help advance the outcome. • To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet. • To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Corporate Plan, Business Plan and the MTFs. • To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Corporate Plan, Business Plan and the MTFs. • To be the main representative of the County Council on the Local Transport Board and substitute for the Leader of the Council on LEP Board and Executive Group meetings. • To be the County Council's Principal Director to the Board of West Midlands Rail Limited (The Leader of the Council to be the substitute Board member. <p><i>In order to effectively discharge this agenda, the Cabinet Lead Member will be assisted by two Cabinet Support Members - Cabinet Support Member for Highways & Transport and Cabinet Support Member for Environment & Rural Issues.</i></p>
Key External Relationships	<ul style="list-style-type: none"> • Stoke on Trent and Staffordshire Local Enterprise Partnership and other surrounding LEPs • Local Transport Board • Department for Business, Innovation & Skills • Department for Transport • Department for Environment and Rural Affairs • Department for Culture, Media & Sport • Highways Agency • HS2 Ltd • Strategic Rail • BT • Chambers of Commerce • Federation of Small Businesses • Businesses across Staffordshire • Stoke on Trent City Council • District & Borough Councils • Major contractors • Staffordshire Joint Parking Board and local committees
Key Internal Relationships	<ul style="list-style-type: none"> • Deputy Chief Executive & Director for Place • Head of Economic Planning & Deputy to the Director • Commissioner for Highways and the Built County • Commissioner for the Sustainable County • Commissioner for Business and the Enterprise County • Commissioner for Tourism and the Cultural County • Commissioner for Transport & the Connected County • Head of Place Delivery Ventures • Commissioner for the Rural County • Appropriate Shadow Cabinet member/s
Strategic Responsibilities	<ul style="list-style-type: none"> • Development and implementation of Council's Economic Development • Tourism and Sports strategies • Development and implementation of the roll out and utilisation strategies for rural broadband.

Operational Responsibilities	<ul style="list-style-type: none">• Economic Development• Inward Investment• Tourism• Property Delivery <p><i>Accountable through Cabinet Support Members for operational areas of transport and environment.</i></p>
Project Responsibilities	<ul style="list-style-type: none">• Economic Growth Delivery Programme• Superfast Broadband• Sportshire – tourism and economic growth

Cabinet Member for Children and Community Safety

Role Purpose	<ul style="list-style-type: none"> • To be the Lead Member for Children • To provide clear political leadership both within and outside the County Council to help advance the County Council's key outcome of developing a Staffordshire where everyone can benefit from improved Safety and to support the needs of children in relation to this and the Council's other key outcomes. • To create effective internal and external relationships with the organisations listed below to help advance the outcome. • To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet. • To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Corporate Plan, Business Plan and the MTFS. • To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Corporate Plan, Business Plan and the MTFS. • To be the Council's main representative on the Local Safeguarding Children Board, to chair the Corporate Parenting Panel, to represent the needs of children on the Health & Wellbeing Board, to be the main Cabinet link between the County Council and the Safer Staffordshire Board, and to be the principal lead on discussions between the County Council and the Police & Crime Commissioner. 	
Key External Relationships	<ul style="list-style-type: none"> • Department for Education • Ministry of Justice • Home Office • OfSTED • Police & Crime Commissioner • Safer Staffordshire Board 	<ul style="list-style-type: none"> • Police Service • Fire & Rescue Service • Probation • Courts' Service • Child care providers • Voluntary sector organisations
Key Internal Relationships	<ul style="list-style-type: none"> • Deputy Chief Executive & Director of People • Director of Public Health • Consultant in Public Health (Commissioner in Public Health) 	<ul style="list-style-type: none"> • Deputy Chief Executive & Director of Place • Commissioner for Safety • Appropriate Shadow Cabinet member/s
Strategic Responsibilities	<ul style="list-style-type: none"> • Development and implementation of Council's Children's & Youth Strategies 	<ul style="list-style-type: none"> • Community Safety Strategies including Children's Public Health
Operational Responsibilities	<ul style="list-style-type: none"> • All Children's Services including Families First • Safeguarding • Looked After Children 	<ul style="list-style-type: none"> • Corporate Parenting • Early Years • Targeted & universal Youth Services.
Project Responsibilities	<ul style="list-style-type: none"> • Early Years • Children's Services Integration • Youth strategy 	<ul style="list-style-type: none"> • Special Educational Needs and Disability & Vulnerable Children • Building Resilient Families • Libraries in a Connected Staffordshire

Cabinet Member for Learning and Skills

<p>Role Purpose</p>	<ul style="list-style-type: none"> • To provide clear political leadership both within and outside the County Council to help advance the County Council's key outcome of developing a Staffordshire where everyone can benefit from improved Learning & Skills in support of the Council's key outcomes. • To create effective internal and external relationships with the organisations listed below to help advance the outcome. • To be accountable for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet. • To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Corporate Plan, Business Plan and the MTFS. • To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Corporate Plan, Business Plan and the MTFS. • To be the Council's main representative on the Education Trust Board. 		
<p>Key External Relationships</p>	<table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top;"> <ul style="list-style-type: none"> • Department for Education • Department for Business • Innovation and Skills • Department for Work and Pensions • OFSTED • Skills Funding Agency • Stoke on Trent & Staffordshire Enterprise Partnership </td> <td style="vertical-align: top;"> <ul style="list-style-type: none"> • Education Trust • Schools, Colleges, Universities • Private & Voluntary sector skills providers • Entrust • National Careers Service. </td> </tr> </table>	<ul style="list-style-type: none"> • Department for Education • Department for Business • Innovation and Skills • Department for Work and Pensions • OFSTED • Skills Funding Agency • Stoke on Trent & Staffordshire Enterprise Partnership 	<ul style="list-style-type: none"> • Education Trust • Schools, Colleges, Universities • Private & Voluntary sector skills providers • Entrust • National Careers Service.
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<p>Strategic Responsibilities</p>	<table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top;"> <ul style="list-style-type: none"> • Development and implementation of Council's Learning & Skills strategy </td> <td style="vertical-align: top;"> <ul style="list-style-type: none"> • Culture </td> </tr> </table>	<ul style="list-style-type: none"> • Development and implementation of Council's Learning & Skills strategy 	<ul style="list-style-type: none"> • Culture
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<p>Operational Responsibilities</p>	<table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top;"> <ul style="list-style-type: none"> • All Learning & Skills related functions, including LEA responsibilities • Adult Learning • Libraries </td> <td style="vertical-align: top;"> <ul style="list-style-type: none"> • Careers Information • Advice and Guidance • Commissioning of Entrust. </td> </tr> </table>	<ul style="list-style-type: none"> • All Learning & Skills related functions, including LEA responsibilities • Adult Learning • Libraries 	<ul style="list-style-type: none"> • Careers Information • Advice and Guidance • Commissioning of Entrust.
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<p>Project Responsibilities</p>	<ul style="list-style-type: none"> • Sportshire – sport and participation 		

Cabinet Support Member for Wellbeing and Public Health

Role Purpose	<ul style="list-style-type: none"> • To support the Cabinet Member for Health, Wellbeing & Care to provide clear political leadership both within and outside the County Council to help advance the County Council’s key outcome of developing a Staffordshire where everyone can benefit from improved Health & Wellbeing. • To create effective internal and external relationships with the organisations listed below to help advance the outcome. • To be accountable to the Cabinet Member for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet. • To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Corporate Plan, Business Plan and the MTFS. • To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Corporate Plan, Business Plan and the MTFS.
Key External Relationships	<ul style="list-style-type: none"> • Public Health England • Clinical Commissioning Groups • District & Borough Councils housing • Sport & leisure functions • Registered social landlords • Voluntary sector organisations
Key Internal Relationships	<ul style="list-style-type: none"> • Deputy Chief Executive & Director for People • Director of Public Health • Consultants in Public Health and Commissioner for Care
Strategic Responsibilities	<ul style="list-style-type: none"> • Development and implementation of Public Health strategies (including active Staffordshire) • Housing Strategy.
Operational Responsibilities	<ul style="list-style-type: none"> • All Public Health Activities • Drugs & Alcohol • Housing • Prevention (including Supporting People)
Project Responsibilities	<ul style="list-style-type: none"> • Supporting People • Welfare Benefits • Home Improvements and Adaptations

Cabinet Support Member for Social Care and Health

Role Purpose	<ul style="list-style-type: none"> • To support the Cabinet Member for Health, Wellbeing & Care to provide clear political leadership both within and outside the County Council to help advance the County Council's key outcome of developing a Staffordshire where everyone can benefit from improved Health & Wellbeing. • To create effective internal and external relationships with the organisations listed below to help advance the outcome. • To be accountable to the Cabinet Lead Member for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet. • To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Corporate Plan, Business Plan and the MTFS. • To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Corporate Plan, Business Plan and the MTFS.
Key External Relationships	<ul style="list-style-type: none"> • Public Health England • Clinical Commissioning Groups • Mental Health Trusts • District & Borough Councils housing • Sport & leisure functions • Registered social landlords • Voluntary sector organisations • NHS England, • Staffordshire & Stoke on Trent Partnership • Acute Hospital Trusts • Care providers
Key Internal Relationships	<ul style="list-style-type: none"> • Deputy Chief Executive & Director for People • Director of Public Health • Consultant in Public Health (Commissioner in Public Health) • Commissioner for Care • Head of Business Improvement.
Strategic Responsibilities	<ul style="list-style-type: none"> • Development and implementation of all age disability • All age Mental Health Strategy • Older people and dementia strategies/Quality of Care (Health, Social Care, Public Health Care)
Operational Responsibilities	<ul style="list-style-type: none"> • Independent Futures • Older People's Care Services • Dementia Services/Centres of Excellence • Mental Health
Project Responsibilities	<ul style="list-style-type: none"> • Independent Futures • Modernisation • Centres of Excellence for Dementia • Ageing Well

Cabinet Support Member for Highways and Transport

Role Purpose	<ul style="list-style-type: none"> • To support the Cabinet Member for Economy, Environment & Transport to provide clear political leadership both within and outside the County Council to help advance the County Council's key outcome of developing a Staffordshire where everyone can benefit from improved Prosperity. • To create effective internal and external relationships with the organisations listed below to help advance the outcome. • To be accountable to the Cabinet Lead Member for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet. • To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Corporate Plan, Business Plan and the MTFS. • To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Corporate Plan, Business Plan and the MTFS. 		
Key External Relationships	<table style="width: 100%; border: none;"> <tr> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> • Local Transport Board • Department for Transport • Highways Agency • HS2 Ltd • Network Rail • Bus operating companies </td> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> • Train operating companies • District, Town & Parish Councils • Amey • Staffordshire and Stoke on Trent Safer Roads Partnership </td> </tr> </table>	<ul style="list-style-type: none"> • Local Transport Board • Department for Transport • Highways Agency • HS2 Ltd • Network Rail • Bus operating companies 	<ul style="list-style-type: none"> • Train operating companies • District, Town & Parish Councils • Amey • Staffordshire and Stoke on Trent Safer Roads Partnership
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Key Internal Relationships	<table style="width: 100%; border: none;"> <tr> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> • Deputy Chief Executive & Director for Place • Commissioner for Transport & the Connected County </td> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> • Commissioner for the Built Environment and Head of Delivery Ventures </td> </tr> </table>	<ul style="list-style-type: none"> • Deputy Chief Executive & Director for Place • Commissioner for Transport & the Connected County 	<ul style="list-style-type: none"> • Commissioner for the Built Environment and Head of Delivery Ventures
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Strategic Responsibilities	<ul style="list-style-type: none"> • Development and implementation of Council's Transport Strategies. 		
Operational Responsibilities	<ul style="list-style-type: none"> • All Highways & Transport operational issues, including Infrastructure+ contract. 		
Project Responsibilities	<table style="width: 100%; border: none;"> <tr> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> • Infrastructure+ </td> <td style="vertical-align: top; width: 50%;"> <ul style="list-style-type: none"> • County Cycling Strategy </td> </tr> </table>	<ul style="list-style-type: none"> • Infrastructure+ 	<ul style="list-style-type: none"> • County Cycling Strategy
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Cabinet Support Member for Environment and Rural Issues

Role Purpose	<ul style="list-style-type: none"> • To support the Cabinet Lead Member for Economy, Environment & Transport to provide clear political leadership both within and outside the County Council to help advance the County Council's key outcome of developing a Staffordshire where everyone can benefit from improved Prosperity. • To create effective internal and external relationships with the organisations listed below to help advance the outcome. • To be accountable to the Cabinet Lead Member for the development and delivery of the strategies listed below and to ensure that those strategies are able to meet the outcomes required by the Council and Cabinet. • To be accountable for the commissioning/service areas listed below and to ensure that financial and operational performance in those areas meets the requirements of the Corporate Plan, Business Plan and the MTFS. • To be accountable for the delivery of the key projects/programmes listed below and to ensure that these are delivered on time and budget and meet the requirements of the Corporate Plan, Business Plan and the MTFS. • To serve as the substitute member, exercising all powers and full voting rights, for the Cabinet Member for Economy, Environment and Transport at meetings of the Cannock Chase AONB Joint Committee; 	
Key External Relationships	<ul style="list-style-type: none"> • Department Environment • Food and Rural Affairs • Natural England • National Farmers' Union • Environment Agency 	<ul style="list-style-type: none"> • Flood Alleviation Group • District & Borough Council • Town & Parish Councils • Community Council for Staffordshire • Other voluntary sector organisations
Key Internal Relationships	<ul style="list-style-type: none"> • Deputy Chief Executive & Director for Place • Commissioner for the Rural County 	<ul style="list-style-type: none"> • Commissioner for the Sustainable County
Strategic Responsibilities	<ul style="list-style-type: none"> • Development and implementation of Council's Waste 	<ul style="list-style-type: none"> • Carbon reduction and rural strategies.
Operational Responsibilities	<ul style="list-style-type: none"> • County Farms • Country Parks 	<ul style="list-style-type: none"> • Waste Management • Trading Standards

LOCAL CHOICE FUNCTIONS WHICH ARE THE RESPONSIBILITY OF CABINET

1. Any function under a local Act other than a function specified elsewhere in this Appendix.
2. The making of arrangements in relation to appeals against the exclusion of pupils from maintained schools.
3. The making of arrangements pursuant to Section 94(1), (1A) and (4) of the School Standards and Framework Act 1998 (admission appeals).
4. The making of arrangements pursuant to Section 95(2) of the 1998 Act (Children to whom Section 87 applies: appeals by governing bodies).
5. The making of appointments to the Joint Appointments Committee under paragraphs 2 to 4 (appointment of members by relevant Councils) of Schedule 2 (Police Authorities established under Section 3) to the Police Act 1996.
6. The conducting of best value reviews in accordance with the provisions of any order for the time being having effect under section 5 (best value reviews) of the Local Government Act 1999.
7. Any function relating to contaminated land.
8. The discharge of any function relating to the control of pollution or the management of air quality.
9. The obtaining of information under section 330 of the Town and Country Planning Act 1990 as to interests of land.
10. The obtaining of particulars of persons interested in land under section 16 of the Local Government (Miscellaneous Provisions) Act 1976.
11. The making of agreements for the execution of highways works
12. The appointment of any individual –
 - (a) to any office other than an office in which he is employed by the authority;
 - (b) to any body other than –
 - (i) the authority;
 - (ii) a joint Committee of two or more authorities; or
 - (c) to any Committee or Sub-Committee of such a body, and the revocation of any such appointment.
13. The making of agreements with other Local Authorities for the placing of staff at the disposal of those other Authorities.
14. Power and duties in respect of Local Development Documents which are not Development Plan Documents.